

**NOTICE INVITING BIDS**

**Name of work: RFP for Hiring of 03 no's of Vehicle (03 Bolero) on Monthly Basis for NHIDCL PMU Jorhat and Site Office Dibrugarh in the State of Assam.**

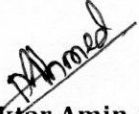
Bid Security	: Rs. 10,000.00
Cost of Bid Documents	: Rs. 1,000.00
Contract Period	: One (1) year

1. Sealed quotations are invited from established, experienced and reputed agencies having adequate experience in the work mentioned above.
2. The blank Bid formats with terms & Conditions for the above may be downloaded from 05/02/2020 (1200 Hours) to 20/02/2020 (upto 11.00 AM) from the website [www.nhidcl.com](http://www.nhidcl.com). The cost of Bid Document will be Rs. 1,000.00 (Rs. One thousand) only and will be paid in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited, payable at Jorhat, Assam and is to be submitted along with the bid.
3. The duly filled Bids, in sealed envelope shall be submitted in the office of undersigned upto 12:00 Hrs on 21/02/2020 and Bids will be opened on 21/02/2020 at 15:00 Hrs by Evaluation Committee constituted for this purpose in the presence of intending bidders.
4. **National Highways & Infrastructure Development Corporation Limited reserve the right to accept or reject any or all the bids without assigning any reason whatsoever & without incurring any liability to the affected bidders.**


The bids should be submitted at below mentioned address of PMU- Jorhat.  
Address for communication and for bids submission

General Manager (Projects),  
National Highways Infrastructure Development Corporation Ltd.  
Project Management Unit- Jorhat  
4<sup>th</sup> Floor, Hotel Jironi  
NH-37 Bypass West  
Jorhat-785006  
Assam  
Email: [gmjorhat.nhidcl@gmail.com](mailto:gmjorhat.nhidcl@gmail.com)  
Phone: 7002513986


Prepared by

  
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NHIDCL PMU-Jorhat

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NHIDCL PMU-Jorhat

Approved by

  
(Fineson Pojar)  
General Manager (P)  
NHIDCL PMU-Jorhat

**BILL OF QUANTITY**

Bid Security : Rs. 10,000.00  
Cost of Bid Documents : Rs. 1,000.00  
Contract Period : One (1) year

**Name of work: Hiring of 03 no's of Vehicle (03 Bolero) on Monthly Basis for NHIDCL PMU Jorhat and Site Office Dibrugarh in the State of Assam.**

Sl. No.	Name of Item	Unit	Qty.	Amount quoted by bidder for Vehicle per month	
				In Figure	In Words
1	"Providing, running & maintenance of vehicle on monthly basis Bolero [Travel upto 3000 KM per month]	Vehicle Nos./Months 03/12	03		
	Total (Including Taxes)				

Note:

1. The total amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders.
2. Annexure 'A' for terms & Condition shall be the part of bid and hence shall be duly signed by the bidder.
3. Vehicle shall be operating with All India Permit.
4. The rate applicable for extra KM of travel beyond 3000 KM in a month shall be paid @13/- per KM.

**Name, Signature & Seal of Bidder**

### **BID SECURITY**

The Bidders shall furnish, as part of the quotation Bid Security of Rs. 10,000/- in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited, payable at Jorhat, Assam. Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of Unsuccessful bidders will be returned within 28 days of opening of Bids. The Bid Security of the successful Bidder shall be converted into Performance Security upon signing of the Agreement. The Bid shall remain valid for 120 days from the date of opening.

The Bid Security will be forfeited:

- (a) If the Bidder withdraws the bid after its submission; or
- (b) If the Bidder does not accept the arithmetic correction of the bid price; or
- (c) In the case of a successful Bidder if the Bidder fails to sign the Agreement

The Performance Security shall be refunded after the successful completion of the contract.

I accept the terms and conditions are attached at Annexure- A

**Name, Signature & Seal of Bidder**

**ANNEXURE- 'A'**

**TERMS AND CONDITIONS**

1. The vehicle should be new.
2. Proposals are invited from reputed agencies/individuals who can provide AC vehicles to General Manager (P) PMU- Jorhat, NHIDCL as detailed in BOQ on monthly hire basis
3. The vehicle must have commercial registration number.
4. The Agency shall also provide a driver, having valid driving license from RTO at all the times. The validity of registration, insurance, fitness certificate etc to be ensured by the agency. All necessary taxes for operating the vehicles shall be fully paid by the agency as per the prevailing Motor Vehicles Act with insurance cover. The agency has to provide well behaved driver with mobile phone.
5. The deployment of the vehicle shall be normally 12 hrs per day, but this office reserves the right to use the vehicle round the clock without paying anything extra. Vehicle shall primarily run in the jurisdiction of Assam, Nagaland and Arunachal Pradesh.
6. All cases related to accident/damage/compensation shall be responsibility of the Agency.
7. The agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil, other consumables, necessary service, maintenance, and repair and replacement, fuel charges for upto 3000 KM and salary of the driver per month are to be borne by the agency.
8. In the event of any vehicle being off the road for maintenance or on any account of breakdown/accident or for any other reason, the Agency shall provide a substitute vehicle immediately. If the Agency at any time fails to provide substitute vehicle as specified above, an amount of Rs. 2,500/- per day or part thereof for each day that the Agency fails to provide shall be deducted from the Agency's account.
9. The Agency should quote their rates on monthly basis. In case of excess KM. run in a month, it shall be paid @ 13/- per KM.
10. The meter of the vehicle must always be kept in proper running condition to record the actual running of the vehicle in KM.
11. The Agency should ensure that sufficient fuel is always available for travel.
12. The quoted rates shall be inclusive of taxes inclusive of applicable GST.
13. Vehicle/Vehicles can be withdrawn from usage within 7 (seven) days of advance notice by party i.e. Agency
14. Parking Fee and Toll Fee for the official use of the vehicle will be reimbursed on actual basis after authentication by concerned officer.

15. The agency should quote their bill on monthly basis i.e. per vehicle per month.
16. The Agency should submit their bills in original and copy of logbook within 1<sup>st</sup> week of every month for payment.
17. The quoted rates for hire charges of vehicles with fuel and lubricants etc should be valid for one year from the date of acceptance. Variation/Revision in quoted rates on account of any increase in spares/maintenance/ insurance/driver salary will not be entertained during the contract period.
18. The Agency should be able to supply the required vehicles within fifteen (15) days from the date of Letter of Acceptance.

**Name, Signature & Seal of Bidder**